

Business Management, Certificate

24-25 catalog

Description: This certificate is designed to prepare students for numerous business fields. This applied coursework helps students prepare for intermediate positions in different companies and industries. This certificate program also prepares students for MCC's Business Entrepreneurship, A.A.S., Business Management, A.A.S., and Business Marketing, A.A.S. degree programs.

Completion Time: 1 Year

Full-time course schedule (You do not have to follow this exact schedule. It is meant to show the courses needed.)

Year 1

Fall Semester

- Success Skills for the 21st Century GNST 100 3 Cr.
- Principles of Accounting I ACCT 115 4 Cr.
- Introduction to Business BUSN 135 3 Cr.
(can be swapped with an elective course)
- Concepts of Management MGMT 237 3 Cr.
(If student wants to take MGMT 235 instead, swap with an elective course from spring)
- Electives in ACCT, BUSN, MGMT, or MRKT 3 Cr.

Spring Semester

- Business & Technical Communication BUSN 183 3 Cr.
- Legal Environment of Business BUSN 200 3 Cr.
- Computer Literacy CMIS 101 3 Cr.
(test out option available)
- Electives in ACCT, BUSN, MGMT, or MRKT 3 Cr.
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(if necessary for 11 credit hours of electives)

Courses in italics may be taken in the summer term

Total Credits: 34

Academic Advising: You should meet with an academic counselor prior to registering for classes.

Note: Prerequisite courses may apply to this program. A minimum of 30 unduplicated credits (100 level or higher) are required for all certificate programs.

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Completion Time: 2.5 Years

Half-time course schedule (You do not have to follow this exact schedule. It is meant to show the courses needed.)

Year 1

Fall Semester

- Success Skills for the 21st Century GNST 100 3 Cr.
- Introduction to Business BUSN 135 3 Cr.
(can be swapped with an elective course)

Spring Semester

- Business & Technical Communication BUSN 183 3 Cr.
- Computer Literacy CMIS 101 3 Cr.
(test out option available)

Year 2

Fall Semester

- Principles of Accounting I ACCT 115 4 Cr.
- Concepts of Management MGMT 237 3 Cr.
(If student wants to take MGMT 235 instead, swap with an elective course from spring)

Spring Semester

- Legal Environment of Business BUSN 200 3 Cr.
- Electives in ACCT, BUSN, MGMT, or MRKT 3 Cr.
- Electives in ACCT, BUSN, MGMT, or MRKT 3 Cr.

Year 3

Fall Semester

- Electives in ACCT, BUSN, MGMT, or MRKT 3 Cr.
- Electives in ACCT, BUSN, MGMT, or MRKT 3 Cr.
(if necessary for 11 credit hours of electives)

Courses in italics may be taken in the summer term.

Total Credits: 34

Academic Advising: You should meet with an academic counselor prior to registering for classes.

Note: Prerequisite courses may apply to this program. A minimum of 30 unduplicated credits (100 level or higher) are required for all certificate programs.

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Completion Time: 1 Year

Full-time spring start course schedule (You do not have to follow this exact schedule. It is meant to show the courses needed.)

Year 1

Spring Semester

- Success Skills for the 21st Century** GNST 100 3 Cr.
- Introduction to Business** BUSN 135 3 Cr.
(can be swapped with an elective course)
- Business & Technical Communication** BUSN 183 3 Cr.
- Legal Environment of Business** BUSN 200 3 Cr.
- Computer Literacy** CMIS 101 3 Cr.
(test out option available)
- Electives in ACCT, BUSN, MGMT, or MRKT** 3 Cr.

Fall Semester

- Principles of Accounting I** ACCT 115 4 Cr.
- Concepts of Management** MGMT 237 3 Cr.
(If student wants to take MGMT 235 instead, swap with an elective course from spring)
- Electives in ACCT, BUSN, MGMT, or MRKT** 3 Cr.
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(if necessary for 11 credit hours of electives)

Courses in italics may be taken in the summer term

Total Credits: 34

Academic Advising: You should meet with an academic counselor prior to registering for classes.

Note: Prerequisite courses may apply to this program. A minimum of 30 unduplicated credits (100 level or higher) are required for all certificate programs.